BRAWLEY UNION HIGH SCHOOL DISTRICT
2019-2020 Classified Employee Work Year Schedule

PAID HOLIDAYS
SCHOOL BREAK/CLOSURE DATES
MANDATORY STAFF DEVELOPMENT (IN-SERVICE DAYS)

Independence Day	Thursday, July 4, 2019	PAID HOLIDAY
Staff Development Days	Tuesday-Thursday, August 13-15, 2019	MANDATORY - INSTRUCTIONAL AIDES ONLY
Staff Development Day	Friday, August 16, 2019	MANDATORY- ALL CLASSIFIED
Labor Day	Monday, September 2, 2019	PAID HOLIDAY
Veterans Day	Monday, November 11, 2019	PAID HOLIDAY
Thanksgiving Break	*Monday-Friday, November 25-29, 2019*	*NO SCHOOL**
Day Before Thanksgiving	Wednesday, November 27, 2019	PAID HOLIDAY
Thanksgiving Day	Thursday, November 28, 2019	PAID HOLIDAY
Day After Thanksgiving	Friday, November 29, 2019	PAID HOLIDAY
Winter Break	*Mon-Fri December 23, 2019-January 3, 2020*	*NO SCHOOL**
Christmas Eve	Tuesday, December 24, 2019	PAID HOLIDAY
Christmas Day	Wednesday, December 25, 2019	PAID HOLIDAY
New Year's Eve	Tuesday, December 31, 2019	PAID HOLIDAY
New Year's Day	Wednesday, January 1, 2020	PAID HOLIDAY
Staff Development Day	Monday, January 6, 2020	MANDATORY- ALL CLASSIFIED
President Lincoln's Birthday	Monday, February 10, 2020	PAID HOLIDAY
President's Day	Monday, February 17, 2020	PAID HOLIDAY
Staff Development Day	Friday, February 28, 2020	MANDATORY- ALL CLASSIFIED
Spring Break	*Friday-Friday, April 10-17, 2020*	*NO SCHOOL**
Day After Easter Sunday	Monday, April 13, 2020	PAID HOLIDAY
Memorial Day	Monday, May 25, 2020	PAID HOLIDAY

*The 3 school break/closures identified above are scheduled vacation days/paid holidays for all employees who work less than the full 11 months (8/1-6/30). For 12 mo and 11 mo employees, the school break closures are scheduled work days, and vacation during these breaks is optional/approved by supervisor. All employees must submit absence slips for vacation days.

WORK REPORTING DAYS BY ASSIGNMENT

12 MONTH	July 1 to June 30	12 Month Employees	12 full months (year round)
11 MONTH	August 1 to June 30	Counseling Receptionist Library/Textbook Clerk Technology Facilitator	11 full months
10 MONTH	August 16 to June 4	Cafeteria, Health Aide, Security Aide, Truant Officer Student Support Serv Clerk	1 day before student start date through student end date
10 MONTH-APC	August 5 to June 30	ASB, Attendance, Preschool Clerks	2 wks before student start date through June 30
10 MONTH-AEPSEC	August 5 to June 5	Alt Ed Principal Secretary	2 wks before student start date through Tchr end date
10 MONTH-ELL	August 13 to June 19	ELL Support Liaison	1st Tchr Staff Dev Day through 2 wks after Tchr end date
10 MONTH-INSTAIDE	August 13 to June 4	Instructional Aides- Math&EL Sped BUHS/DVHS, REN	1st Tchr Staff Dev Day through the student end date
10 MO-CDSS	August 12 to June 19	Child Dev Site Supv–ICC & Preschool	1wk before student start date through 1 wk after Tchrs end date
10 MO-CDPT/ICCIA	August 16; 1st Day TBD to June 4	Child Dev Permit Tchr& ICC Instructional Aide-ICC/Presch	1st day with students is based on enrollment through student end date

May 14, 2019